

ARMY PUBLIC SCHOOL MIRAN SAHIB GENERAL
INSTRUCTIONS FOR NEW ADMISSION 2021-22

1. **Priorities for Admission.** In accordance with Article 192, AWES Rules & Regulations, Edition 2019, the priorities for admission subject to availability of seats will be as under: -

- (a) Children of serving Army personnel including DSC (Ex-Army), children of Army Widows and children of those TA personnel who have a minimum of 5 years embodied service.
- (b) Children of Ex-Army personnel retired/invalided out on medical grounds with pension, DSC personnel retired with pension from DSC.
- (c) Children of serving Air Force, Naval and Coast Guard personnel.
- (d) Children of retired Air Force, Naval and Coast Guard personnel.
- (e) Children of Ex-Army personnel who left Army with less than 10 years of service and not categorized as ESM.
- (f) Children of civilian paid out of defence estimates, CAPF, Assam Rifles, MES, GREFF, TA (when not embodied)
- (g) Grand children of serving/retired Army personnel.
- (h) Other children.

***Note: Children under Article 192 (f), (g) and (h) will be considered as CIVIL CHILDREN (Priority will be given to Army Pers then Civilian) for the purpose of admission subject to availability of seats.**

2. The above priorities of admission shall be suitably moderated to bring parity with the priorities of admission offered to wards of Army personnel by other services/organizations in their schools in the same station/location.

3. Age Limit and Status of Vacancies for admission to various classes: -

S No	Class	Age as on 31 March 2021	Defence Serving Vacancies	Civilian Vacancies
(a)	I	5 Years	130	16
(b)	II	6 Years	7	0
(c)	III	7 Years	2	0
(d)	IV	8 Years	0	0
(e)	V	9 Years	0	0
(f)	VI	10 Years	0	0
(g)	VII	11 Years	6	0
(h)	VIII	12 Years	3	0

4. Documents to be submitted at the time of Registration for Admission: -

- (a) Xerox copy of Birth Certificate issued by Municipality or an equivalent statutory authority.
- (b) Xerox copy of Service/Discharge Certificate (for All Serving/retired Personnel).
- (c) TC (original) from the previous school.
- (d) Xerox copy of Academic Report Card from the previous school.
- (e) Address proof - Aadhar/DL/Voter ID/ Passport. (any one document with valid address).
- (f) Passport size photograph of child.
- (g) Army wards studying in private schools instead of Army Public Schools will have to appear for Entrance test and will be admitted only after passing it, if failed the admission will be done in the class last studied depending upon the vacancy in the class.

5. Steps to fill in online Application Form/registration: -

- (a) Candidate's Name - Please fill up First Name, Middle name and last name without using any special character, number and space. Here first name and last name is mandatory. If there is no last name please fill first name again as last name.
- (b) MOBILE NO -Fill up your 10 digits Mobile No here. Please remember and mention this mobile no. in each and every correspondence with us. One mobile no. can be used once in particular Class.
- (c) DATE OF BIRTH - Select date of birth from the date picker only which you can see after clicking on the date of birth box. (Once enter You Can't change DOB).
- (d) E- MAIL ID-Please fill up your mail id here.
- (e) SECURITY CODE - Enter the exact security code in the box provided below Security Code.
- (f) Click Submit button, you will be directed to profile entry page.

6. Application Form

- (a) You are at Profile PAGE.
- (b) Here all Star marked fields are mandatory. There are different sections in this page.
- (c) Fill up the required fields or choose the value from the drop downs.
- (d) While filling up address portion, please choose state from drop down before choosing district from drop down.
- (e) After filling up the information, read the declaration carefully, click on the check box by the side of declaration.
- (f) Click save and next. It will take you to Document upload page.
- (g) Once you complete uploading documents click save & next and it will take you to payment page.
- (j) After successful payment submit the application form, if any modification you would like to do, then click Preview/ Modify button before click the submit button for final submit.
- (k) Short Listed Candidates as per the availability of seats and guidelines given by the AWES will be called for Admission.
- (l) The child may have to appear for the Entrance Examination depending upon the School the child is coming from. Once short listed, after Entrance Examination, the result will be put on the School website. For certificate verification you need to produce all original and Photostat copy of certificates, proof of residential address with printed application form in the school office.
- (m) Admission to Class-I will be subject to merit.
- (n) Last date for submit of online application form of Class – I for civilian students is 30.03.2021.

***Note:** - Fill up the Online form carefully. All the particulars to be filled up by the parent should be true and correct. In case, these are found incorrect/ incomplete, admission will be held cancelled.